



High Touch High Tech®

Science Experiences That Come To You™

Frequently Asked Questions

How do I book a program, and what information should I have ready?

A program may be booked by completing an online [reservation form](#) at info@ScienceMadeFunBC.net or by calling the Greater Vancouver Regional Programming Office at 778.737.5277. Please have available the requested program, the number and size of classes, dates requested with an alternative, and a schedule for three 75 minute sessions that fit into your school day.

*Please note if you are only booking 1 class it will have to be in the afternoon.

What happens after I book?

Teachers will be emailed a contract confirming the workshop as well as an explanation of the workshop and any classroom preparations. Please review the contract to ensure all information is correct, sign it and fax it back to us at 604.435.0390. The office will contact you a day or two prior to the class as a reminder.

How long are the programs and how can I fit them in a school day?

Each program is 75 minutes long, and you can fit up to three programs in a school day (example: 9:00-10:15; 10:45-Noon; 1:00-2:15). We can typically start as soon as announcements are over, and can present until a few minutes before dismissal time. We need breaks between the sessions of 10 minutes. If the scientist is staying in one room, then 5-10 minutes between two sessions are needed to move children in and out of the room. If the scientist has to switch rooms each session, he/she will need 15-20 minutes to pack up and move.

What is your maximum group size?

As we like to ensure that our programs are hands-on we request that classes have no more than **32 students per workshop**.

Where does High Touch High Tech present programming?

We come to your school and can conduct programs in your classrooms, multipurpose room, science lab, or media center. Students need to be seated at desks or tables in order to carry out the experiments.

Should we do the presentation before or after students study this unit?

It is preferable to do the program during the early phase of the unit. This way the students are familiar with the topic but the teacher has ample time for follow up activities or questions.



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Are programs adaptable to different grades?

Most programs are, unless the overall concept is beyond the grade level. Very often the experiments are the same but the explanation and depth of the material are adapted.

What happens when school is closed due to inclement weather?

Since these events are completely unpredictable at the time of booking, High Touch High Tech cannot reserve alternate dates. However, we mutually reschedule the missed programs as close as we can to the missed date. As our scientists are located all around the lower mainland if snow is on the ground we may not be able to get to your school even if it is open. Our scientists' safety is of utmost importance to us. We will contact you first thing in the morning and be happy to reschedule with you for another date should this occur.

How much does it cost?

The fee is \$7.00 per student. A minimum booking fee may apply. Group rates available for schools booking more than 6 classes and booking three classes in 1 day. Teachers and parents participate free of charge.

Who pays for High Touch High Tech?

Parents or the PAC usually pay the fees. Schools currently receiving outside grants may use them for programming.

Is there any way to reduce the cost?

Yes, you have a number of options:

1. We are now offering an Environmental Discount for schools booking 3 classes in a day as that limits the amount of driving they will be doing that day.
2. If you have less than 20 students per class, reducing the number of classes by combining them or spreading students from one class to others can reduce the overall cost.
3. If you can fit 4 classes in a day by reducing the time for each program to 60 minutes, we will quote you a lower rate.
4. If your entire school books we will quote you a lower rate.

Is there any deposit?

We do not require any deposits for in-school programs.

How do we pay for the programs?

We accept cheques or cash. We cannot accept individual cheques from parents.



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When is the payment due?

An invoice will be left at the office after the workshop and it can be mailed to us once the cheque has been prepared. Please note this should take no more than 10 days.

Does the scientist require access to the classroom before the program starts?

Normally it takes from 10-20 minutes to set up equipment for the program. The scientist can do this in the classroom without disturbing the class activities.

Do we need additional help during the programs?

All scientists can do the entire program without additional help. However, some additional help allows our scientist to concentrate on interacting with the students to a greater extent. Usually the classroom teacher / aide or 1 or 2 parent volunteers greatly facilitate the program. Parents enjoy the program as much as the students.

How many scientists do the program?

Normally one scientist. Sometimes we may send additional help if the situation warrants it.

What does the scientist need?

If the scientist is unable to stay in one room, he/she will need a schedule and map left with the office secretary the morning of the field trip with the teachers' names and room numbers for each allotted time slot. If your school has more than one level, and the scientist will be moving from room to room, he/she will need access to an elevator if one is available. A chalk or white board is useful for diagrams and vocabulary, and certain programs have specific room set-up requirements (this will be sent to you with the contract); please consult the brochure or call 778.737.5277 for more information. Additionally an adult representative of the school must be present during the presentations.

What if my principal or parents need further explanation of High Touch High Tech?

We enjoy an excellent reputation in the Greater Vancouver area elementary schools and can provide a reference packet for your principal to review. You will be sent a program letter you may send home with your permission slips explaining where their money is going even though their child is not leaving school.

If you have any other questions please contact us: **778.737.5277**

www.ScienceMadeFunBC.net • 778.737.5277